

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No.

2022-095

Date:

01-Jul-22

PR No./End-User:

2022-06-0523 (PAIO)

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS		UNIT PRICE	TOTAL PRICE
						If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.			
1	Lease of venue with provision for meals and accomodation and other amenities for the guests (Tentative date - 18-20 September 2022)	54	rms						
		3	rms						
	54 Twin sharing rooms and 3 Triple rooms for 3 days 2 nights (no. of rooms subject to change)								
	Can Adjust to the Abrupt Change of Schedule								
	Location: within Metro Manila approximately 10KMS away from Malacañan Palace								
	Hotel Category: 5 Star rating or its equivalent								
	Can provide atleast 70 rooms accommodation with complimentary, breakfast for 2 nights and 3 days								
	Can provide menu suitable to the needs of the guests								
	Can provide function room for the rehearsal, pocket meetings, and other related activities for free								
	Can provide utmost security and comfort for the guests								
	Can provide room for the video shoot in the evening and room for photo shoot in the morning								
	Catering services must be in-house and offers variety of menu selection including HALAL food								
	No Casino within the hotel building/premises								
	Must accept send bill policy								
	Approved Budget for the Lease of Venue Contract: PhP804,000.00								

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2	Buffet Meals for the rehearsals to include free use of function room that can accommodate around 70 pax for classroom setup and sound system	120	pax					
	No of pax, subject to change depending on the no. of guest							
	<i>Section 41 - C of the 2016 GPBB IRR states that the HoPE reserves the right to reject any all bids, declare a failure or not award the contract of the physical and economic conditions have significantly changed so as to render the project no longer economically, financially or technically feasible, as determined by the HoPE</i>							
	Approved Budget for the Buffet Meal Contract: PhP240,000.00							
	TOTAL Approved Budget for the Contract: PhP1,044,000.00							
	----- Nothing Follows -----							


MYRNA L. MANUEL
 Procurement Officer

931-7935; 931-7939; 931-8092 Loc. 508

Printed Name/Signature
Authorized Representative of the Service Provider